Clean/Hoover all floors	Clean wipe all surfaces
Remove all pets	Ensure all lights on
Remove all personalised items	Turn off all ceiling fans
Remove all clutter	Empty/remove any rubbish bins
Straighten all material (	Maintain garden areas( lawns,
cushions, sheets etc )	bushes, hedges, flowers etc )
Keep vehicles on driveways/car parks	Close garage doors
to a minimum	
Remove wall stickers/posters	Remove children's/pets toys/items
Touch up paintwork where required	Conceal marks with placed objects
Straighten all furniture	Open all curtains/blinds
Turn off all viewing screens	Consider signage where applicable
Introduce a centrepiece/feature	Set table with place settings
Close all windows	Clean windows, mirrors, glassware
Remove cleaning items from	Store away if possible any visible
kitchens/bathrooms	cables
Remove magazines, papers, mail,	Walk through the property
calenders and any date related	inernally/externally teh day of your
material	appointment – does anything stand
	out?

To keep costs to a minimum, all areas should be prepared, ready to scan on arrival. Any moving of furniture or cleaning of areas may be charged



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